

## **RAGA Minutes 14 May 2018**

### **Gledhow Sports and Social Club**

Present: Peter, Steve, Bob, Cath, Primrose, Will, Shelia, Paul and Margaret plus David Dawson

**1. Welcome:** From Paul

**2. Apologies:** Patrick and John

**3. Web Site Development:** Paul introduced David who explained he had experience of developing web sites and was happy to work with the committee and Brian to develop a new site for RAGA. He suggested using a 'Flash Web Site' which allows drag and drop content. David made the point he would need content from plot holders and that we would also need to monitor content.

David agreed to contact Brian to arrange to upload and transfer content from the old site, he suggested it would not be a lengthy process to set up a basic site possibly a couple of days subject to all the information being available. Following a question David confirmed we could publish RAGA Newsletters on the site which and a good way to encourage plot holders to use the site; we discussed using photo images and the need to obtain permission to publish.

Data protection issues were discussed, and it was agreed that we would follow the principle of confirming to plot holders that we would use their contact information provided ie email and phone to contact them, unless they advise otherwise.

**4. Minutes:** Margaret mentioned that Item 5 should read 6 inches or 15 Centimetres, subject to that correction the Minutes of the previous meeting were approved.

**5. Matters arising:** None, not on the agenda

**6. Plot Inspection:** Peter advised 19 Notes issued and that some plot holders had attempted to address the issues raised. Agreed that we would need to review activity on an ongoing basis. Paul mentioned that Jane Harrison had requested help/advice with the 'orchard plot' agreed that she needs to tackle the rest of the plot but the Thursday group could help with the orchard trees. Paul to discuss.

**7. Letting:** Peter reported that there no vacant plots and 6 on the waiting list, however there appeared to be a misunderstanding regarding one plot. Peter to contact Robert and establish if he is interested in taking it on.

**8. Treasurer's report:** In John's absence Paul advised that financially we were approx.. £900 better than expected as an over payment was made to LCC for the site rental.

**9. Meeting with Matthew Bentley LCC Conservation Officer:** Following previous objections from planning officers to the replacement containers and screening and the latest meeting with MB, Paul read out his response setting out the rationale behind the 'Green Screen' proposal to the meeting, All agreed that it covered the issues and was appropriate to be sent.

**10. Communication:** Paul advised that we had only received one communication regarding advice about road closures due to the Triathlon on 9/10 June.

**11. AGM Follow up:** Paul advised there was nothing urgent to follow up

**12. Meeting Schedule:** All agreed Monday meetings were OK. No issues with dates suggested.

**13. BBQ:** All agreed 7<sup>th</sup> July for this years BBQ. Paul raised the issue of the open weekend following discussion it was agreed that because we won't have planning issues resolved regarding the replacement hut it will be difficult for us to take part. Agreed that we only need one main site entrance banner, date to be amended.

**14. BBQ Equipment:** Paul has the 2 Gazebos, Will has the main Marque, may need some additional tables. Margaret to check plastic cutlery. Need to tighten up on recording income taken at Hut, Paul to agree with Barbara. Agreed to establish a more formal ticket exchange at point of getting BBQ food.

**15. Date for Summer Newsletter:** Agreed 8<sup>th</sup> June. Ideas, contributions requested from all.

**16. Autumn Plot Inspection:** Paul explained the rationale behind the September plot inspection which was to tackle inactive plot holders before October plot renewals. Agreed

**17. Thursday Volunteer Group:** Grass Cutting completed; Circular Bed looking nice; Request for shade loving plants; Gift of new lawn mower from Alan; Paul to contact John Roebuck Park Manager regarding tree pruning. Following a discussion regarding access to the site it was agreed we need to mend the spring handle on the main gate and provide a new lock for the other gate. Steve raised the issue of the stolen taps and wheelbarrow. Unfortunately, 2 plot holders prevented George Moss from repairing the tap which delayed the water being turned on.

**18. Non-members on site/security issues:** Paul confirmed no new issues

**19. Next Meeting Date:** 2<sup>nd</sup> July

**20. AOUB:** Margaret mentioned that Malcolm Shipley would like any surplus Rhubarb and Gooseberry for jam making for his Church charity sales.

Susan mentioned that she would like any ideas as to how we could possible support children to pick surplus fruit from the site, acknowledging the complications. Following discussion, it was generally agreed that it was fraught with problems all be it a laudable proposal. Any ideas could be set out in the Newsletter asking for plot holder who need help picking fruit during harvest time

The meeting ended at 9.05pm.